



THE CITY OF SAN DIEGO

# BOARD OF LIBRARY COMMISSIONERS

## Members

Salvatore Giametta, Chair

Susan Atkins • Ann Haddad • Katie Sullivan • Abby Silverman Weiss • Sarah White • Alan Ziegaus

## MINUTES

### BOARD OF LIBRARY COMMISSIONERS SAN DIEGO PUBLIC LIBRARY Wednesday, September 05, 2012

## ATTENDANCE

### Commissioners:

**Present:** Salvatore Giametta, Susan Atkins, Ann Haddad, Abby Silverman Weiss, Katie Sullivan, Alan Ziegaus,

**Absent:** Sarah White

**Staff:** Deborah Barrow, Library Director; Misty Jones, Deputy Director; Diane Bednarski, Deputy Director; Hoan-Vu Do, Library Clerk; Darren Greenhalgh, Deputy Director, Public Works Department

**Public:** Ann McDonald

## CALL TO ORDER

Meeting was called to order at 12:32 p.m. in the Commission Room of the Central Library.

## APPROVAL OF MINUTES

The August 01, 2012 minutes were approved unanimously.

## REQUESTS FOR CONTINUANCE

None.

## NON-AGENDA PUBLIC COMMENT:

None.

**REPORT FROM THE FRIENDS OF THE LIBRARY:** Ann McDonald

The Umbrella Friends 34<sup>th</sup> Annual Meeting will be held Saturday, September 8 at 9:30 a.m. at the Mission Valley Branch Library. Volunteers from all 36 libraries will be honored, and three winners from the City-wide essay contest will read their essays. The Friends are selling life membership for \$250 (reduced from \$500 three years ago) for one whole year until the new library opens. The Friends will also hold a Membership Forum on September 22 at the Serra Mesa-Kearny Mesa Branch Library at 9:30 a.m. to discuss how Friends from other branch chapters successfully recruit new members.

**SERRA SYSTEM ADVISORY BOARD:** Deborah Barrow

Serra directors held a retreat with consultant Joan Frye Williams to discuss choices for on-going services. More discussions will be held regarding processes for inter-library loan, system-level reference, future grant applications, bookkeeping and administration.

**LIBRARY FOUNDATION UPDATE:** Katie Sullivan

The Foundation continues to host monthly donor tours at the new Central Library construction site.

The Foundation received a grant from the Parker Foundation and was matched by an anonymous donor that will support Foundation development. David Gillick, former head of Children's Hospital Development, was asked to assist the Foundation in reviewing options for future direction for the Library Foundation in support of the library system. Tucker Smith was also hired to support marketing efforts.

The Brick Campaign will be launched in October to raise additional funds for the new Central Library and also to get more people involved with the Library. There are 9,000 bricks that will be offered as naming opportunities for the public.

The Downtown Charter High School now has an Executive Director, Dr. Helen Griffith. (See attachment for an article by Mel Katz on Dr. Griffith). Dr. Griffith has already started meeting with Library staff to develop a plan for the Library/Downtown Charter High School cooperation.

**CHAIR'S UPDATE:** Salvatore Giametta

None.

**AGENDA ITEMS**

**10.a Library System Update:** Deborah Barrow

- Darren Greenhalgh gave a report on the new Central Library. Construction on the new building is moving along very well. The Shelving Package is currently out to bid, and the Furniture Package will go out to bid soon. The last sail was installed on July 3, and work continues on installing the shade panels on the sails. Work on the auditorium has begun. The new building is on schedule for Turner Construction to release the Library to the City in February 2013.

- Ms. Barrow gave an update on other activities related to the new Central Library. City staff continues to investigate the feasibility of hiring a building manager for the new building, and is working on a Request for Proposal for the opening and operation of a library café. Also under consideration is the Central Friends' proposal for a gift store/bookstore.
- Library staff is working on a number of programs and services. Ms. Barrow thanked library branch managers and Deputy Director for Branches for their effort in forging stronger relationships with the various Friends of the Library chapters and with local communities.
- The Library has some new and continuing initiatives, such as expanding services targeted at veterans, and holding eClinics to help people with their eReaders.
- Library staff and City Information Technology Department staff are working on enhancing the Library's website to ensure its conformance with the City standards and add features the Library needs. The enhanced website will be released in the next few days.
- Central Division staff has been working on services and ideas for the current library as well as for new Central Library. Ms. Barrow thanked Central Library staff for their work on the Schlockfest film festival that was featured in a recent *School Library Journal* blog post.
- Misty Jones, Deputy Director for Central Library, gave an update on the 2012 Summer Reading Program. There were 26,646 kids and teens that enrolled in the Summer Reading Program and of those 14,852 finished. The program was a real success and library staff is putting together a scrapbook.
- Diane Bednarski, Deputy Director for Branch Libraries, discussed a new initiative that helps young people get into college. Marjorie Hansen Shaevitz, a nationally recognized college counselor, is partnering with the Library on a new initiative called *Admit One* that focuses on bringing access to college information to underserved populations. The program is open to San Diego Unified School District students and library users from grades 9<sup>th</sup> - 12<sup>th</sup> and will commence at the Valencia Park/Malcolm X Branch Library starting in October 2012.

#### **10.c Legislative Update**

- The California Legislature provided funds in the State Budget for the California State Library; however, funds will not fully cover the cooperative library systems such as Serra. Funds have been continued for the California Library Literacy Services, such as our Read San Diego.

### **10.b Budget Update**


- The Library's budget was approved with restored hours at branch libraries and the Central Library. Not connected to the budget, there has been a delay in beginning the restoration of hours this fiscal year due to a hiring freeze imposed until the new 401k plan is established. The Library expects to expand Mondays at all branch libraries by opening at 9:30 a.m. and will restore some Saturday hours at Central from 9:30 a.m. to 2:30 p.m. beginning in late October.
- Ms. Barrow thanked Councilmember Lorie Zapf for Circuit funding and gave an update on the current status of implementing the Circuit, a specialized interlibrary loan program for library systems in the greater San Diego area. The current target live date is late October.

### **OTHER BUSINESS**

None.

### **ADJOURNMENT**

Commissioner Giametta adjourned the meeting at 1:43 p.m.

A handwritten signature in black ink that reads "Deborah L. Barrow". The script is cursive and fluid.

DEBORAH L. BARROW  
Library Director

/hvd